

15. Staff

For main staffing policies please see our Staffing

Staff Safety Policy

Please also see our Health and [Hygiene Policy](#)

Statement of Intent

Blakeney Pre-school considers staff safety to be of paramount importance and aims to educate all staff to take reasonable care of their own health and safety and that of others who may be affected by their acts or omissions.

Aims

- To educate our staff to take responsibility for their own safety.
- To minimise any risks to staff through no fault of their own.
- To minimise any risks to others through negligent behaviour on the part of staff towards their own health and safety.

In order to fulfil these aims

- It is the responsibility of each member of staff to cooperate with their employer to enable the employer to comply with their health and safety duties.
- Staff should make full and proper use of any equipment or system of work provided by the employer.
- They should never undertake any manual handling activity that they feel requires a second person unless another person is available to assist.
- Staff should make proper use of the hygiene guidelines laid down in the Hygiene Policy and at all-time rely on the safety equipment provided (e.g. Gloves).
- Adults at the setting have their own designated toilet.
- Staff must take allotted breaks during their working day.
- The premises and equipment at Blakeney Pre-school are subject to risk assessments which are regularly reviewed and updated and regular safety inspections.

Legislation

The Management of Health and Safety at Work Regulations 1992

The Workplace (Health, Safety and Welfare) Regulations 1992

See Also

www.hse.gov.uk