

10. Accidents and Emergencies

Accidents and Emergency Policy

Please also see our [Health and Safety Policy](#) and [Illness and Injury Policy](#).

Statement of intent

It is our intention to minimise the risks to our children's safety wherever possible and where safety is compromised to deal with the result quickly and effectively.

Aims

- To set up a safe code of practise for the prevention of accidents.
- To deal with any accident quickly and effectively.
- To be able to communicate clearly to parents all the circumstances surrounding the accident / emergency.
- To access the circumstances surrounding the accident with the aim of learning from the incident and preventing it from occurring again.

In order to fulfil these aims

- There will always be at least one staff member on duty who has a current Paediatric First Aid Certificate whenever there are children present. It is our intention to ensure that all staff are first aid trained and hold a current Paediatric First Aid Certificate. HIV training is included in First Aid training.
- A well-stocked first aid box is stored in the kitchen and checked every month by the pre-school leader.
- We ask that all parents complete, sign and return the Emergency Consent section of the registration Form.
- Accidents are recorded in the Accident Book and this record is given to the parent to be signed. A record of the Accident will be kept for at least 21 years.
- Safe procedures are always carried out by the staff in case of injury or bleeding (for example wearing gloves when dealing with bodily fluids).
- If the injury is more serious, every effort will be made to contact the parent (or any other named emergency contact) as well as ringing 999.
- OfSTED and our insurer will be notified of the death or serious injury to a child whilst in the care of Blakeney Pre-school.